



READING EXCELLENCE AND
DISCOVERY FOUNDATION

2009-2010 School Year Application (Paid Jobs)

READ serves at-risk first grade and kindergarten students by recruiting and training teens to provide structured one-to-one tutoring in reading.

READ tutors will report directly to READ Teachers and Site Coordinators. Tutors are expected to maintain a professional and respectful relationship with Lead Tutors, fellow tutors, students and school staff.

READ operates under contract with the New York City Department of Education (NYCDOE). The NYCDOE requires that we have social security numbers on file for everyone who works with DOE children, including volunteers.

To Earn a Paid Tutoring Job with READ, You Must:

- Provide community service by volunteering for 3 sessions (4.5 hours) before becoming a paid tutor
- Submit all required documentation before becoming a paid tutor
 - **School Report Card, Parent Consent Form, Social Security Card and Picture Identification (i.e. School ID or State Issued ID)**
 - **If you are between the ages of 14 and 17 years, you must obtain working permit**
- Tutors who do not submit **Working Permit (if applicable)** and **Picture Identification** will only be permitted to volunteer. Volunteer tutors are expected to submit:
 - **School Report Card, Parent Consent Form and Social Security Card****(Please note: In some cases teens will be paid by READ's program partners)**

Tutors Requirements

- Actively participate in the entire READ training workshop (2.5 hours)
- Work for 1.5 hours afterschool 3 or 4 days per week for 15 to 20 weeks
- Arrive on time to all scheduled tutoring sessions and trainings
- Maintain good academic standing
- Be a positive role model for students

Name of Applicant/ Child: _____ Age: _____

PARENT/GUARDIAN AGREEMENT

I understand that my child is applying for a paid position as a READ tutor. If hired, he /she is expected to:

- Provide community service by volunteering for 3 sessions (4.5 hours) before becoming a paid tutor
- Tutor for 1.5 hours after school 3 days per week for 15-20 weeks
- Submit all required documentation before becoming a paid tutor
 - **School Report Card, Parent Consent Form, Social Security Card and Picture Identification, i.e. School ID, State Issued ID**
 - **If you are between the ages of 14 and 17 years, you must obtain working papers**

Tutors who do not submit Working Permit (if applicable) and Picture Identification will only be permitted to volunteer. Volunteer tutors are expected to submit:

- **School Report Card, Parent Consent Form and Social Security Card**

I understand that my child may be paid by READ’s program partners. I commit to supporting my child in fulfilling this commitment if he/she is hired.

Parent/Guardian Signature

Date

MEDIA RELEASE FORM

I, _____, give my permission and consent to the Reading Excellence and Discovery Foundation, its employees, affiliated entities, partners and financial supporters (each of the foregoing individually and collectively to be referred to for this Release Form as, “READ”) to use and reuse my child’s/dependant’s name, and any image, likeness, photograph, statement, voice recording, video, film or other moving image of my child/dependent, in any form and from any source (“Subject Matter”), for any purpose in connection with READ’s activities or the financial support of READ.

I understand and agree that this permission and consent shall give to READ the right to reproduce, copy, modify, edit, display, publish, perform, exhibit, distribute, transmit or broadcast by any means whatsoever, or otherwise use the Subject Matter or any part thereof, alone or in combination with other material, in any form or media (such as but not limited to printed materials and/or electronic, digital and online data and images of any kind). I also understand and agree that I shall have no right, title or interest in or to the Subject Matter or to any results or proceeds of its use as permitted by this Release Form, and I release READ and its agents from all claims, demands and liabilities whatsoever in connection with any use of the Subject Matter as permitted by this Release Form.

Relationship to Minor

Parent/Guardian Signature

Date

